



Meeting Minutes

Board of Trustees Voting Meeting

Aug 20, 2020, 6:30 PM
(Held via ZOOM)

1. Call to order - 6:34 pm
2. Opening statements – Dan Rufo
 - Four executive sessions were held in regard to a legal matter and COVID Planning/Updates - _____ Insert Dates and Times of Meetings _____
 - Public thank you to all of the staff and administrators for all of their hard work and planning that has gone into the opening and planning for the start of the year, about Covid and generally.
 - Reminder that this meeting is being recorded. Members of the public that have comments or questions are asked to identify themselves and put their questions in the chat section. Any members that wish to speak during the public comment section are asked to limit their time to 3 minutes.
 - Announcement that the usual task of re-elections for committee positions that takes place in August is being deferred until ?
3. Review & accept minutes from July 1, 2020 Voting Meeting - [Board Meeting Minutes 7.1.2020.docx](#)
 - Motion to Accept Meeting Minutes made by E. Falcone; Seconded by S.Narahari; All in favor and none opposed; motion passes; **Minutes Accepted**
4. Review & accept minutes from July 23, 2020 Voting Meeting - [Minutes](#)
 - Motion to Accept Meeting Minutes made by E. Falcone; Seconded by A.Bragoli; All in favor and none opposed; motion passes; **Minutes Accepted**
5. **Policy Reviews/Resolutions:**
 - **Title IX Policy - Second Reading - [Document](#)**
 - **RA Telecommuting Policy - First Reading - [Document](#); [Document](#) - Telecommuting Agreement; [Document](#) - Telecommuting Safety Checklist**
6. **Committees Meeting Updates – Committee Chairs**
 - **Development Committee** – Gina/Mark - [Development Report August 2020](#)
 - **HR Committee** – J.Work - did not meet over the summer; CEO evaluation in progress. Intending to meet again later this month.
 - **Finance Committee** – S.Glick. Committee is in the reorganization phase for this school year. We'll have goals and objectives, meeting times and dates, etc. for the year at the next meeting. Reviewed and discussed the July and August purchase journals. Tuition Receivables - 8% remain outstanding. 5-Year Comparative Budget Model drafted by Charter Choices has been deferred for discussion at a future meeting. \$90K funding grant received for Covid-19 related expenses and there will be additional applications for grants where possible.
 - **Strategic Planning Committee** – D.Rufo/Gina. No update.

- **Legislative Committee** – Greg Scott. Pa Charter Coalition was taking up challenge of schools that are not agreeing to provide transportation for charter schools if their own students are virtual. Some schools are requiring immunizations even though attendance is virtual.
- **Business Manager’s Report** – Carol - In Board Drive - \$1.2M in receivables since current report in board files. Anticipating payroll credit from CARES Act.
 - Motion to Accept staff roster made by G.Queen; Seconded by S.Narahari;
All in favor and none opposed; motion passes; **Business Manager’s Report Accepted**

7. Administration Reports

- **Lower School Principal Report** – Christine. Lots of positivity on the first day of school, as students come in to collect supplies for online learning. New Kinder center looks amazing. Our newest “little knights” are so excited for the space. Teachers are busy scheduling IEP meetings. Teachers have been working with families with software and tech and will be busy following up with those families not scheduled to come in today or tomorrow.
- **Upper School Principal Report** – M.Boyd: August [CEO Report](#)-
- **CEO Report** – Gina Guarino-Buli - Good to see kids here in person, between today and tomorrow approximately 1090 scheduled to come in. Our current focus is planning for online learning and getting everyone able to access information, use the physical equipment and adjust to the online environment and getting everyone the tools and resources needed. Much of this started in July at leadership retreat, but continues as the plans are put into place. Our renewal charter was accepted by the PA Dept.of Education. Likewise our were accepted. Currently in the process of applying for a CARES grant. Current enrollment is full at 1113 students - slightly above target. Right now we have seen a slight dip in attrition than typical years.

8. New Business

- Approve Parent and Student Handbooks -
Please note that the existing procedure was to collect the executed copies of the last page from families, this will be done electronically as well.
[Document](#) - Upper School
Motion to Approve Parent and Student Handbooks for Upper School made by G.Queen;
Seconded by A.Bragoli; All in favor; none opposed. Motion passed unanimously.
Parent and Student Handbooks **Accepted**.
[Document](#) - Lower School
Motion to Approve Parent and Student Handbooks for Upper School made by G.Queen;
Seconded by A.Bragoli; All in favor; none opposed. Motion passed unanimously.
Parent and Student Handbooks **Accepted**.
- [Approve Reopening Plan - Version 3 -](#)
Reopening plan has been accepted, major change is to ?
Motion - A.Bragoli; Second Sujaya

9. Public Comment (Please use the “Raise Hand” feature and you will be unmuted)

- **None.**

10. Adjournment - 7:04 pm.

11. Executive Session: Legal Matter